

January 3, 2023
5:15 P.M.
City Hall

The Commissioners of the City of Horton met for a regular meeting on Tuesday, January 3, 2023.

Mayor Stirton called the meeting to order, and the opening prayer was led by Pastor John Kress from the First Baptist Church. The Pledge of Allegiance was recited by all.

Present: Mayor Stirton, Commissioner Carmela Boller, and Tina Nigh. City Administrator John Calhoon and City Attorney Kevin Hill were also present. Rex West and Richard Lovelady were absent.

Motion by Commissioner Boller to adopt the agenda as presented. Seconded by Commissioner Nigh. All aye.

Motion by Commissioner Boller to approve the minutes from the December 19, 2022, regular meeting. Seconded by Commissioner Nigh. All aye.

Motion by Commissioner Boller to approve Appropriation Ordinance #3744 (Payroll) for \$36,070.26. Seconded by Commissioner Nigh. All aye.

Motion by Commissioner Boller to approve Appropriation Ordinance #3745(Disbursements) for \$174,032.01. Seconded by Commissioner Nigh. All aye.

Public Comments

No comments.

Public Works Updates

Public Works Superintendent Randy Mayfield was present to provide updates to the Commission on the water, sewer, electric, and street departments. Mayfield handed out detailed reports showing the summary of work orders created, and the status of work orders by department. The Commission also discussed the sporadic gas/sewer smell at city hall and other businesses in town. The city is awaiting results from core samples that were taken by KDHE (Kansas Department of Health and Environment).

Police Department Updates

Chief Boller said that the demolition of 1041 2nd Ave West, 120 W. 9th, 321 E. 9th, and 433 W. 12th has been completed. Martin Construction still has some more dirt leveling to do. Chief also provided the Commission with December 2022 Dispatch Calls by Service Type.

Consider Approval of Closeout Paperwork for CDBG Ballfield Project

The Commission was presented with the closeout documents that need signed/dated that will be submitted to the Kansas Department of Commerce. Forms included the Grantee's Release Form, Certificate of Completion, Notice of Completion/Final Inspection and Final Wage Compliance Report Format, and the Final Request for Payment. Motion by Commissioner Boller for the Mayor to sign the closeout documents for the CDBG ballfield project. Seconded by Commissioner Nigh. All aye.

Open Street Material & Hauling Sealed Bids

2023 Invitation for Bids for hauling city street materials and city street materials & aggregate purchasing were sent to the usual bidders. Two bids were received and read aloud by Calhoon, one for hauling city street materials, and one for city street materials & aggregate purchasing.

Motion by Commissioner Nigh to accept the hauling bid from Stirton Bros. Trucking for 0.20 cents per ton per loaded mile. Seconded by Commissioner Boller. Aye— Commissioner Nigh and Boller. Abstain—Mayor Stirton.

Motion by Commissioner Nigh to accept the bid from Keller Construction for cold patch for \$95.00 per ton. Seconded by Commissioner Boller. All aye. Since no other bids were received for materials, the city will call around as they are needed.

Consider Approval of Ordinance No. 1205 Regarding Pay Scale

Motion by Commissioner Nigh to approve Ordinance No. 1205. Seconded by Commissioner Boller. All aye. Calhoon said that there was an error on the Ordinance on the first reading but has since been updated. The Assistant Police Chief position was changed to FLSA exempt and the salary was updated accordingly. Nigh said that the seasonal employee and custodian salaries are way low in her opinion. The pay scale will be revisited annually.

Community Fisheries Assistance Program (CFAP) Re-Enrollment

The Commission was presented with a contract for the city's re-enrollment in the CFAP (Community Fisheries Assistance Program). This is typically a 5-year contract. If the situation arises where the City wishes to leave the contract before the expiration date, we may do so 30 days after written notice. Motion by Commissioner Boller to approve the Community Fisheries Assistance Program (CFAP) Re-Enrollment for 5 years. Seconded by Commissioner Nigh. All aye.

City Administrator

Calhoon said that the Department of Commerce has released the Housing Assessment Tool that will guide us through the process of presenting the city's housing needs to CDBG, USDA and the Kansas Housing Resources Commission. Calhoon has begun the process of putting together some names of local stakeholders that might serve as an informal housing advisory board and represent the city in front of the Housing Inter-Agency Commission in the early spring.

Calhoon will apply for a Kansas Waste Tire Grant which is a 50/50 match. Calhoon said he would like more rubber safety mulch for Hickory Point and west of the pool.

Mayor Stirton

Mayor Stirton asked what the timeline for the city crews to transport the baseball field items that were purchased in Kansas City. Calhoon said they are going to try for this Friday.

Commissioner Lovelady

Not present.

Commissioner West

Not present.

Commissioner Boller

Commissioner Boller asked Calhoon if the paperwork has been started for the Kansas PRIDE Program. Calhoon said he is working on identifying the process to get things in motion. Calhoon said it is going to be a lengthy procedure. C. Boller would like to do the communities at first look before

community cleanup day with the school. It would help us identify what outsiders see coming in and it would find other things that the school kids can work on during community cleanup day. She has spoke to David Pottroff and discussed potential projects.

Commissioner Nigh

Commissioner Nigh noticed that some of the lettering on the benches throughout town is chipping. She wondered if she, or someone during community cleanup could touch them up.

Nigh said that there is a bolt missing on the bottom step by the slides at Hickory Point. She thinks it would be beneficial for someone to check the playground equipment periodically for missing or loose screws, etc.

Motion by Commissioner Boller to adjourn at 6:15 p.m. Seconded by Commissioner Nigh. All aye.

Kim Knudson, City Clerk

Bryan Stirton, Mayor